Countering Cyber-bullying policy

Aim:

The School ensures that an effective anti-bullying strategy is drawn up and implemented which applies to all pupils in the school including those in the EYFS.

The rise and popularity of social media platforms has made it necessary for the creation of a specific policy dealing with cyber bullying.

*This policy works in conjunction with the Discipline for Learning Policy (Sanctions/Rewards/Behaviour) and Anti-bullying Policies and all members of the school community are aware of the close relationship between the policies.

The Staff Code of Conduct expects staff and the Discipline for Learning Policy expects pupils to behave in a manner which promotes good behaviour and prevents bullying, including cyber bullying.

Bullying in any form is an issue that we all take very seriously at St. Michael's School. We are aware that victims can become depressed and suicidal, and even take their own lives or self harm.

What is Cyber- bullying?

There are many types of cyber-bullying. Although there may be some of which we are as yet unaware, the more common examples are as follows;

- **Text messages** —that are threatening or cause discomfort - also included here is "bluejacking" (the sending of anonymous text messages over short distances using "Bluetooth" wireless technology);
- **Picture/video-clips** via mobile phone cameras - images sent to others to make the victim feel threatened or embarrassed;
- **Mobile phone calls** — silent calls or abusive messages; or stealing the victim's phone and using it to harass others, to make them believe the victim is responsible. This can also include giving the victim's phone number out to others indiscriminately;
- **Emails** — threatening or bullying emails, often sent using a pseudonym or somebody else's name;
- **Chatroom bullying** — menacing or upsetting responses to children or young people when they are in web-based chatroom;

- **Instant messaging apps** (IM) — unpleasant messages sent while children conduct real-time conversations online using MSM (Microsoft Messenger), Snapchat or Facebook Chat – although there are others.
- **Bullying via websites** — use of defamatory blogs (web logs), personal websites and social networking such as Facebook. Many young people sign up for social networking sites by not being truthful about their real age, in order to be able to use the system.

At St. Michael's School, we take technology meditated bullying as seriously as the more conventional types of bullying and, therefore, will deal with each situation individually. An episode may result in a simple verbal warning. It might result in a parental discussion. Clearly, more serious cases will result in further sanctions.

Technology allows the user to bully anonymously or from an unknown location, 24 hours a day, 7 days a week. Cyber-bullying leaves no physical scars so it is, perhaps, less evident to a parent or teacher, but it is highly intrusive and the hurt it causes can be very severe.

Young people are particularly adept at adapting to new technology, an area that can seem a closed world to adults. For example, the numerous acronyms used by young people in chat rooms and in text messages (POS - Parents Over Shoulder, TUL - Tell You Later) make it difficult for adults to recognise potential threats.

At St. Michael's School, pupils are taught how to:

- understand how to use these technologies safely and know about the risks and consequences of misusing them.
- know what to do if they or someone they know are being cyberbullied.
- report any problems with cyberbullying. If they do have a problem, they can talk to the school, parents, the police, the mobile network (for phone) or the Internet Service Provider (ISP) to do something about it.

St. Michael's School has:

- A user agreement that includes clear statements about e-communications. Pupils are asked to sign an acceptable use policy.
- Regular briefing for parents on e-communication standards and practices in schools, what to do if problems arise, what's being taught in the curriculum.
- Support for parents and pupils if cyberbullying occurs by: assessing the harm caused, identifying those involved, taking steps to repair harm and to prevent recurrence.

For pupils:

If you're being bullied by phone or over the internet

Remember, bullying is never your fault. It can be stopped and it can usually be traced.

Don't ignore the bullying. Tell someone you trust, such as a teacher or parent, or call an advice line. It is good to tell an adult as soon as it starts happening, so that it can be dealt with quickly.

Try to keep calm. If you are frightened, try to show it as little as possible. Don't get angry, it will only make the person bullying you more likely to continue.

Don't give out your personal details online - if you're in a chatroom, watch what you say about where you live, the school you go to, your email address etc. All these things can help someone who wants to harm you build up a picture about you.

Keep and save any bullying emails, text messages or images. Then you can show them to a parent or teacher as evidence.

If you can, make a note of the time and date bullying messages or images were sent, and note any details about the sender.

There's plenty of online advice on how to react to cyberbullying. For example, **www.kidscape.org** and **www.wiredsafety.org** have some useful tips:

Text/video messaging

You can easily stop receiving text messages for a while by turning off incoming messages for a couple of days. This might stop the person texting you by making them believe you've changed your phone number. To find out how to do this, visit **www.wiredsafety.org**.

If the bullying persists, you can change your phone number. Ask your mobile service provider.

Don't reply to abusive or worrying text or video messages. Your mobile service provider will have a number for you to ring or text to report phone bullying. Visit their website for details.

Don't delete messages from cyberbullies. You don't have to read them, but you should keep them as evidence.

Text harassment is a crime. If the calls are simply annoying, tell a teacher, parent or carer. If they are threatening or malicious and they persist, report them to the police, taking with you all the messages you've received.

Phone calls

If you get an abusive or silent phone call, don't hang up immediately. Instead, put the phone down and walk away for a few minutes. Then hang up or turn your phone off. Once they realise they can't get you rattled, callers usually get bored and stop bothering you.

Always tell someone else: a teacher, youth worker, parent, or carer. Get them to support you and monitor what's going on.

Don't give out personal details such as your phone number to just anyone. And never leave your phone lying around. When you answer your phone, just say 'hello', not your name. If they ask you to confirm your phone number, ask what number they want and then tell them if they've got the right number or not.

You can use your voicemail to vet your calls. A lot of mobiles display the caller's number. See if you recognise it. If you don't, let it divert to voicemail instead of answering it. And don't leave your name on your voicemail greeting. You could get an adult to record your greeting. Their voice might stop the caller ringing again.

Almost all calls nowadays can be traced.

If the problem continues, think about changing your phone number.

If you receive calls that scare or trouble you, make a note of the times and dates and report them to the police. If your mobile can record calls, take the recording too.

Emails

Never reply to unpleasant or unwanted emails ('flames') — the sender wants a response, so don't give them that satisfaction. Usually these are sent out automatically by computers, but they can also be sent by individuals. In most email systems, you can mark the emails as SPAM and this usually solves the problem. If the emails return from another source, ask your parent or teacher for advice.

Keep any worrying emails as evidence and tell an adult about them.

Ask an adult to contact the sender's Internet Service Provider (ISP) by writing abuse@ and then the host, e.g. **abuse@hotmail.com**

Never reply to someone you don't know, even if there's an option to 'unsubscribe'. Replying simply confirms your email address as a real one.

Web bullying

If the bullying is on a website (e.g. Facebook) tell a teacher or parent, just as you would if the bullying were face-to-face – even if you don't actually know the bully's identity. Bullying often occurs on social networking websites, like Facebook. It can take many forms, such as: A "friend" posts a status about you on their page which is unpleasant or embarrassing, a stranger or unwanted individual keeps trying to add you as a contact or a "friend" posts inappropriate things on your own page.

Serious bullying should be reported to the police - for example threats of a physical or sexual nature. Your parent or teacher will help you do this.

Often you can select inappropriate or intimidating comments on many social networking websites (such as Facebook) and report them to Facebook. This will sometimes result in the comments being removed and it is a good first step to take, along with telling your parent or teacher about the comments.

Chat rooms and instant messaging

Never give out your name, address, phone number, school name or password online. It's a good idea to use a nickname. And don't give out photos of yourself.

Don't accept emails or open files from people you don't know.

Remember it might not just be people your own age in a chat room.

Stick to public areas in chat rooms and get out if you feel uncomfortable.

Tell your parents or carers if you feel uncomfortable or worried about anything that happens in a chat room.

Think carefully about what you write; don't leave yourself open to bullying.

Don't ever give out passwords to your mobile or email account.

Three steps to stay out of harm's way

Respect other people - online and off. Don't spread rumours about people or share their secrets, including their phone numbers and passwords. If someone insults you online or by phone, stay calm – and ignore them.

'Do as you would be done by.' Think how you would feel if you were bullied. You're responsible for your own behaviour – make sure you don't distress other people or cause them to be bullied by someone else.

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